



QUALITY COUNCIL OF INDIA

PROCEEDINGS OF THE 56th GOVERNING BODY MEETING

The meeting of the 56th Governing Body was held on September 13, 2019 at "Juniper Hall", India Habitat Centre, New Delhi at 1100 hrs.

The list of members who attended the meeting is annexed at *Annexure -A* (page no. 6). Leave of absence was granted to the members who could not attend the meeting.

WELCOME

Chairman, QCI welcomed the members and in his opening remarks apprised the members that overall QCI is doing quite well and informed the members about the following changes since the last Governing Body (GB)-

- 1) Relieving of CEO, NABL and CEO, NABCB after completion of their terms as per the approval of GB.
- 2) Assuming of the charge of CEO, NABL & CEO, NABCB by new incumbents, appointed after following due process.
- 3) The current term of Dr Harish Nadkarni, CEO NABH was expiring on September 28, as per the approval of GB.
- 4) Process of recruitment of new CEO, NABH in final stages.
- 5) Second term / Extension of two Chairperson of Boards namely; NABET and NABL Boards.
- 6) Working of QCI with many Government departments and State Governments in various sectors specifically in UP & Maharashtra.
- 7) QCI is continuously being asked to do many things by the government. One of it is setting up a certification process for Project Management Professionals by NITI.
- 8) With NHA, QCI has prepared a Basic Standard under ABPMJAY in order to assure quality of hospitals empanelled under the Ayushman Bharat Scheme.
- 9) QCI was asked to sample and test fishes entering into Goa for formalin content. Similarly, QCI is assessing use of single use plastic on airports.
- 10) We have assessed private hospitals for Kayakalp standards of MoHFW which was meant initially only for public hospitals to check their health and hygiene standards. This whole initiative was done pro bono for the MoHFW.

He informed GB that the overall transformation of QCI has now got external visibility, QCI has grown and made its presence felt both at the national / international platforms. He apprised the members that now many autonomous bodies are trying to know the dynamics of this change. He thanked the members for their continuous support and guidance in achieving this.

With the above opening remarks, Chairman QCI invited SG to take up the formal agenda.

Adoption of Agenda

SG with the permission of GB adopted the agenda.



Confirmation of the Proceedings of the 55th Governing Body Meeting.

The proceedings of the 55th Governing Body meeting held on June 12, 2019, were confirmed and approved.

Few GB members opined that some of the important discussions apart from the Agenda items should also be recorded and shared as a separate document. The same was agreed and it was decided that the same shall be shared as an annexure to the minutes.

Action taken on the Proceedings of the 55th Governing Body meeting.

The 'Action Taken Report' on the proceedings of the 55th Governing Body meeting was noted by Governing Body.

I Items for Consideration and Approval of Governing Body:

Item No 56.1.1 : To consider Audited Annual Accounts & Auditor's Report for the period 1.4.2018 to 31.3.2019.

The Chairperson, Finance Committee apprised the members that the Statutory Audit of QCI has been done by newly appointed Statutory Auditor M/s Walker, Chandiook & Co. LLP and presented the Audited Annual Accounts & Auditor's Report for the year 2018-19 before the members.

The Statutory Auditors who were also invited as a special invitee in GB, participated in the meeting and apprised the members about the sound financial state of QCI. They also said that QCI had enough surplus to invest in its own building.

The members considered the Audited Annual Accounts & Auditor's Report for the year 2018-19 and recommended for its placing before Governing Council for approval.

JS, DPIIT suggested for submission of a recommendatory report by the Auditors on the functioning and operations of QCI apart from the Audited Annual Accounts & Auditor's Report which they agreed to prepare and submit to Finance Committee for management review.

JS, DPIIT also suggested that Financial & Governance control systems existing within QCI may also be informed to the Board.

Item No. 56.1.2 : To consider matter regarding promotion in Non-Technical cadres in QCI (including NABL)

Governing Body deliberated on the matter and approved the combining of following Non-Technical cadres in QCI



including NABL (within the overall sanctioned strength) for purpose of promotion:

1. Executive Assistant to Administrative Officer (i.e., Executive Assistant, Sr. Executive Assistant & Administrative Officer).
2. Assistant Accountant to Accounts Officer (i.e., Assistant Accountant, Accountant, Sr. Accountant & Accounts Officer).

Item No. 56.1.3 : **To consider change in the nomenclature of sanctioned post of 'Receptionist' to 'Office Assistant'-reg.**

Governing Body after due deliberations approved the change in the nomenclature of the post of 'Receptionist' to 'Office Assistant'.

(GB asked whether such matters need to be brought to the GB, and GS explained that it was required as part of the policies approved by GB. However, GB can choose to delegate the authority to SG or give it a routine concurrence at the GB)

II Items for Information of Governing Body:

Item No 56.2.1 : **To note the Quarterly Performance; 1st Qtr – April 1 to June 30, 2019 and 2nd Qtr July 1 to August 31, 2019 of QCI and its Boards for the FY 2019-20.**

Members noted the Income and expenditure during the quarter as mentioned below-

- 1) The actual income for 1st Quarter of FY 2019-20 upto June 30, 2019 is Rs. 3,639/- Lakhs and the actual expenditure is Rs. 3,117/- Lakhs (Expense) respectively of QCI and all Boards.
- 2) During the 2nd Quarter QCI, the Boards and QCI have earned Income of ₹ 8,066 Lakhs and Expenditure has been ₹ 6,018 Lakhs upto September 10, 2019.

Item No 56.2.2 : **To note recruitment in NABH-reg.**

Governing Body noted the information regarding initiation of process for recruitment against the 12 posts and ongoing recruitment process for the post of CEO, NABH.

Item No 56.2.3 : **To note the promotions of regular employees undertaken during the period of report.**

Governing Body received the information.



Item No 56.2.4 : To note new joining in QCI during the period of Report.

Governing Body received the information.

Item No 56.2.5 : To receive note on regularization of NABL employees.

Governing Body received the information.

Item No 56.2.6 : Extension of Chairperson, NABL & Chairperson, NABET.

Members noted the re-nomination of Prof S. K. Joshi, Chairperson-NABL & Prof Goverdhan Mehta, Chairperson-NABET for second term as Chairperson of their respective boards on completion of their first term.

Item No 56.2.7 : Status of Income Tax Appeals before Commissioner –Appeal, Income Tax Department and before Income Tax Appellate Tribunal.

Governing Body received the information.

Item No 56.2.8 : Status of QCI's case before Customs, Excise and Service Tax Appellate Tribunal-reg.

Governing Body received the information.

Item No 56.2.9 : To note the update on the activities of Special Project Group (SPG) by Designated In-charge during the reporting period-

Governing Body received the information on update of activities of SPG – PADD, ZED and PPID.

Item No 56.2.10 to 14 : To note the update on the activities of NABL, NABH, NABET, NABCB & NBQP during the reporting period.

Governing Body received the information on update of activities of Boards as presented by their respective CEOs.

Item No 56.3 : Any other item with the permission of the Chair.

In addition to the agenda items, following discussions took place:

1. Members were informed about allegations against two assessors who were deputed to visit Moradabad Railway Station for assessment and raking of railway stations. It was suggested that QCI must further strengthen its own systems and take counter measures so that such alleged incidents do not take place.



2. JS, DPIIT opined that ZED may be implemented in clusters on which QCI has already worked under LMCS program. QCI can also make a plan for ZED demo in some chosen MSME which has gone through ZED certification so that other MSMEs learn about the benefits of ZED implementation. MSMEs being the engine for growth and employment, a targeted approach may be prepared and any support from DPIIT shall be provided.
3. It was in general agreed that the financial health of QCI was robust. QCI may use its surplus to buy its own building in order to avoid the statutory requirement of re-investment of surplus within 5 years.
4. It was desired that statutory auditors may submit a detailed note on the process followed within the organization and gaps if any, which were noticed in the statutory audit. The auditors however added that strictly it is not within the mandate of statutory audit. However, since they were doing it for the first time, they would compile a general observations for management review and guidance.
5. It was discussed that the expansion of finance committee from 3 to 5 members and choice of reputed companies like M/s. Walker Chandiok LLP is a good step in the right direction.
6. It was also requested that the presentations made in GB may also include adequate information about the process which ensures good governance. However, it was clarified that the entire process and detailed discussion about each project happens at the level of the accreditation boards and suitable review is also happening at the Boards. At the level of GB, only information concerning major activities are presented.



(Dr. R. P. Singh)
Secretary General



(Adil Zainulbhai)
Chairperson

Place – New Delhi

Date:-05/11/2019



Annexure- A**List of Members attended
56th Governing Body Meeting held on 13.9.19**

Sl.No.	Name	Designation / Organization
1	Mr Adil Zainulbhai	Chairperson - QCI
2	Ms Sumita Dawra	Jt. Secretary, DPIIT
3	Ms Tanu Singh	Deputy DGFT, Deptt of Commerce
4	Prof. S. K. Joshi	Chairperson, NABL
5	Mr Shyam Bang	Chairperson, NABCB
6	Dr B.K. Rao	Chairperson, NABH
7	Sh. Sunil Mathur	Chairperson, NBQP
8	Mr S. K. Sarkar	Chairperson, Finance Committee-QCI
9	Sh Anupam Kaul	CII
10	Dr M K Bhardwaj	ASSOCHAM
11	Sh P K Aggarwal	National President, NIQR
12	Dr Suman Maxumdar	Scientist D, DSIR
13	Dr Ekta Kapoor	Scientist E, DST
14	Sh A K Sharma	STQC (Meity)
15	Sh Pankaj Kumar	Indian Industries Association (IIA)
	Sh Jitendra Pareek	
16	Sh Aditya Natraj	Kaivalya / Founder and Director of Kaivalya Education Foundation (KEF) CEO - Piramal Foundation for Education Leadership
17	Sh Bejon Kumar Misra	Founder, Consumer Online Foundation
18	Dr R.P. Singh	Secretary General

Invitee:-

Mr. Rohit Bahadur	Statutory Auditors from M/s Walker, Chandiook & Co. LLP
Mr. Neeti Khurana	
Mr. Tushar Garg	

Secretariat:-

1	Dr. Harish Nadkarni	CEO - NABH
2	Mr. Manish Jindal	CEO-NABET
3	Mr. C. K. Biswas	CEO-NBQP
4	Mr. N. Venkateswaran	CEO-NABL
5	Mr. Rajesh Maheshwari	CEO-NABCB
6	Dr. A Raj	Sr Director-ZED
7	Dr. Manish Pande	Director-PADD
8	Sh. Anil Relia	Principal Adviser-PPID
9	Sh H B Chawla	Adviser, F&A

Leave Granted-

1-Chairperson, NABET
2-President, FICCI
3-Chairman, Railway Board

